

STATE OF INDIANA)  
SS)  
COUNTY OF CLAY)

DECEMBER 2, 2024

The December 2, 2024 Regular Meeting of the Clay County Council was called to order by President Larry Moss at 6:00 p.m. Council members present were Larry Moss, Jason Thomas, John Nicoson, Jackie Mitchell, Pat Heffner, Jason Britton and Dave Amerman. Auditor Patricia Foxx made a record of the proceedings, to wit:

John Nicoson led the Pledge of Allegiance followed by the opening prayer by Larry Moss.

A motion to approve November 4, 2024, Regular Meeting minutes was made by Jackie Mitchell and seconded by Pat Heffner. Motion carried 7-0.

**IN THE MATTER OF ADDITIONAL APPROPRIATION**

Larry Moss read the following:

**COUNTY EMERGENCY APPROPRIATION ORDINANCE**

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

Sec.1. Be it ordained by the County Council of Clay (Taxing Unit), Clay (County), that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the specified, subject to laws governing the same:

	AMOUNT REQUESTED	AYE	NAY
<b>Fund Name:</b> <u>County General</u>			
Major Budget Classification:			
Personal Services	\$ <u>1,401.00</u>	<u>7</u>	_____
<b>Fund Name:</b> <u>LIT</u>			
Major Budget Classification:			
Personal Services	\$ <u>8,500.00</u>	<u>7</u>	_____

Adopted this 2<sup>nd</sup> day of December, 2024.

AYE

NAY

Larry Moss /s/

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Jason Britton /s/

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Jason Thomas /s/ \_\_\_\_\_

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Jackie Mitchell /s/ \_\_\_\_\_

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John Nicoson /s/ \_\_\_\_\_

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Pat Heffner /s/ \_\_\_\_\_

\_\_\_\_\_

Dave Amerman /s/ \_\_\_\_\_

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Members of the Clay County Council

ATTEST: Patricia A Foxx /s/ \_\_\_\_\_

Patricia A Foxx, Clay County Auditor

Brison Swearingen, Sheriff, explained the request is from the overtime reimbursement from the DEA in the amount of \$1,401.00 to put the funds back on line item.

Brison also asked for additional appropriation of \$8,500.00 for Holiday Pay Overtime to cover the payroll for the rest of the year.

Motion was made to approve total of \$9,901.00 for additional appropriations as presented by Jason Thomas and seconded by John Nicoson. Motion carried 7-0.

**IN THE MATTER OF ADDITIONAL APPROPRIATION**

Larry Moss read the following:

**COUNTY EMERGENCY APPROPRIATION ORDINANCE**

Whereas, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget; now, therefore:

Sec.1. Be it ordained by the County Council of Van Buren Fire Protection District (Taxing Unit), Clay (County), that for the expenses of the taxing unit the following additional sums of money are hereby appropriated out of the funds named and for the specified, subject to laws governing the same:

	AMOUNT REQUESTED	AYE	NAY
<b>Fund Name:</b> <u>SP Fire Gen</u>			
Major Budget Classification:			
Other Services & Charges	\$ <u>250,000.00</u>	<u>7</u>	_____

Adopted this 2<sup>nd</sup> day of December, 2024.

AYE

NAY

Larry Moss /s/

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Jason Britton/s/

\_\_\_\_\_

Jason Thomas /s/

\_\_\_\_\_

Jackie Mitchell /s/

\_\_\_\_\_

John Nicoson /s/

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Pat Heffner /s/

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Dave Amerman /s/

\_\_\_\_\_

Members of the Clay County Council

ATTEST: Patricia A Foxx /s/

Patricia A Foxx, Clay County Auditor

Mary Ray, Van Buren Fire District Representative, will be using the funds for a new pump in the pumper truck that went out and help purchase a new truck.

Motion was made to approve total of \$250,000.00 for additional appropriations as presented by Jason Thomas and seconded by John Nicoson. Motion carried 7-0.

**IN THE MATTER OF TRANSFERS**

TRANSFER

WHEREAS, It has been shown that certain existing appropriations now have unobligated balances which will not be needed for the purpose for which appropriated and;

It Is Therefore Ordained by the aforesaid County Council that such unnecessary existing appropriations are now reduced and the money transferred to the necessary and proper appropriations in amounts as follows:

		Aye	Nay
<b>COUNTY GENERAL</b>			
<b>JAIL</b>			
From 1000-21104-0032 (Supplies)			
To 1000-12700-0032 (Holiday Pay)	\$40,000.00	<u>7</u>	_____
<b>EMA</b>			
From 1000-45002-0044 (Equipment)			
To 1000-32706-0044 (Subscriptions)	\$850.00	<u>7</u>	_____
<b>ARPA</b>			
From 8950-32801-8950 (Legal Fees/Services)			

To	8950-40254-8950 (Coroner Bldg)	\$499.00	<u>7</u>	_____
From	8950-32404-8950 (Internet)			
To	8950-40254-8950 (Coroner Bldg)	\$ 97.00	<u>7</u>	_____

PRESENTED to the Clay Council, read in full and adopted this 2<sup>nd</sup> day of December, 2024.

AYE	NAY
<u>Jason C Thomas /s/</u>	_____
<u>Larry Moss /s/</u>	_____
<u>Jason Britton</u>	_____
<u>Jackie Mitchell /s/</u>	_____
<u>John Nicoson /s/</u>	_____
<u>Dave Amerman /s/</u>	_____
<u>Pat Heffner /s/</u>	_____
Members of the Clay County Council	

ATTEST: Patricia A Foxx /s/  
 Patricia A Foxx, Clay County Auditor

Brison Swearngen, Sheriff, explained moving the funds to cover the expenses to the end of the year.

Rob Gambill, EMA Director, transferring the accounts to cover the Onsolve claim that was approved by the Commissioners this morning.

Patti Foxx, Auditor, explained moving the balance of funds to cover the cost of the coroner building.

Motion was made to by Dave Amerman and seconded by Pat Heffner to approve the transfers as presented. Motion carried 7-0.

**IN THE MATTER OF COUNTY JOB DESCRIPTIONS**

Patti Foxx, Auditor, presented the job description of IT Assistant. This will be a full-time position with benefits. The position is available at the beginning of the year.

Motion to approve IT Assistant as presented was made by Jason Thomas and seconded by Pat Heffner. Motion carried 7-0.

**IN THE MATTER OF CLOSING INMATE TRUST ACCOUNT**

Brison Swearingen, Sheriff, had spoken with the State Board of Accounts of how to close the Inmate trust account. It was suggested that the Sheriff write a final check from the account to the Auditor’s office. After having received the check, the Auditor would quietus the check into County General Fund.

The Council acknowledge Brison Swearingen, Sheriff has closed the Inmate Trust account per State Board of Accounts suggestion.

**IN THE MATTER OF 2025 SALARY ORDINANCE**

**ORDINANCE 2024-22**

**2025 SALARY ORDINANCE**

An ordinance setting maximum salaries compensation of Clay County Employees for the fiscal year 2025.

Be it ordained by the County Council of Clay County, Indiana as follows:

Be it Ordained that the following wages to be paid in the year 2025, be for either an annual wage, a wage per month, a wage per day, or an hourly wage as so specified in each instance as follows:

<b>Job Title</b>	<b>Maximum Wage Budgeted</b>	<b>Period</b>	<b>Days</b>	<b>Positions</b>	<b>Status</b>
<b>GENERAL</b>					
<b>CLERK</b>					
County Clerk	\$56,185.00	Year		1	Elected
First Deputy	\$20.56	Hour		2	Exempt
Deputy	\$20.01	Hour		5	Non-exempt
Clerical	\$15.60	Hour			Non-exempt
<b>AUDITOR</b>					
County Auditor	\$56,801.00	Year		1	Elected
Auditor Stipend Per IC	\$2,500.00	Year			
First Deputy	\$20.88	Hour		1	Exempt
Deputy	\$20.01	Hour		3	Non-exempt
Clerical	\$15.60	Hour			Non-exempt
<b>TREASURER</b>					
County Treasurer	\$53,879.00	Year		1	Elected

Deputy	\$20.01	Hour	2	Non-exempt
Clerical	\$15.60	Hour		Non-exempt
<b>RECORDER</b>				
County Recorder	\$52,758.00	Year	1	Elected
Deputy Recorder	\$20.01	Hour	1	Non-exempt
<b>SHERIFF</b>				
Sheriff	\$110,108.00	Year	1	Elected
Sheriff Statutory FY Adj	\$3,000.00	Year		
Full Time Clerical	\$23.82	Hour	1	Non-Exempt
Chief Deputy Overtime	\$47.81	Hour		
Deputy Overtime	\$40.08	Hour		
Deputy Sergeant Overtime	\$41.62	Hour		
Chief Detective/Lieutenant Overtime	\$44.46	Hour		
Pay Matrix	\$500.00-\$5000.00	Year		
Full Time Courthouse Security	\$24.91	Hour	1	Non-Exempt
Part Time Courthouse Security	\$17.33	Hour		
Process Civil Server	\$17.33	Hour		
<b>SURVEYOR</b>				
Surveyor Cornerstone Per IC	\$2,346.00	Year		
Surveyor Legal Drain Per IC	\$21.12	Year		
County Surveyor (Licensed Certified)	\$75,810.00	Year	1	Elected
County Surveyor (Not-Licensed Certified)	\$50,540.00	Year	1	Elected
<i>***County Surveyor Certified/Non-Certified Wages are 2/3rd of Licensed Surveyor &amp; established according to I.C. 36-2-12-15.***</i>				
<b>CORONER</b>				
County Coroner	\$13,498.00	Year	1	Elected
<b>PROSECUTOR</b>				
Prosecutor	\$5,000.00	Year	1	Elected
Deputy Prosecutor for Prosecutor Office	\$54.94	Hour	1	Non-exempt
Investigator	\$35.29	Hour	1	Non-exempt
Administrator	\$20.01	Hour	3	Non-exempt
<b>ASSESSOR</b>				
County Assessor	\$52,785.00	Year	1	Elected
Level III Assessor	\$1,500.00	Year	1	Elected
Level III Deputy Assessor	\$500.00	Year	4	
Level II Assessor	\$1,000.00	Year	1	Elected

Level II Deputy Assessor	\$1,000.00	Year	4	
<b>ELECTION</b>				
Registration Clerk	\$15.60	Hour		Non-exempt
Election Board	\$1,340.00	Year	2	Exempt
Clerk Election Board	\$1,846.00	Year	1	Exempt
<b>IV-D CHILD SUPPORT</b>				
IV-D Administrator	\$31.31	Hour	1	Non-exempt
Administrative Assistant	\$24.72	Hour	3	Non-exempt
Deputy Prosecutor	\$33,426.00	Year	1	Exempt
Deputy Prosecutor	\$26.90	Hour	1	Exempt
<b>EXTENSION OFFICE</b>				
Office Manager	\$18.83	Hour	1	Non-exempt
Program Assistant	\$18.83	Hour	1	Non-exempt
Summer Assistant	\$15.60	Hour		
<b>PROBATION</b>				
Chief Probation Officer	\$45.34	Hour	1	Exempt
Adult Probation Officer	\$35.21	Hour	1	Non-exempt
Juvenile Probation Officer	\$31.00	Hour	1	Non-exempt
<b>DRAINAGE BOARD</b>				
Board	\$70.00	Per Diem	5	
Secretary-Auditor	\$70.00	Per Diem	1	
<b>VETERANS SERVICES</b>				
Veterans Officer	\$17.91	Hour	1	Exempt
<b>COMMISSIONERS</b>				
County Commissioners	\$27,932.00	Year	3	Elected
County Council	\$8,936.00	Year	7	Elected
President of Board Additional Pay(Comm)	\$2,793.00			
President of Board Additional Pay(Council)	\$893.00			
Soil Conservation Deputy	\$19.24	Hour	1	Non-exempt
Soil Conservation Resource Tech	\$19.76	Hour	1	Non-exempt
<b>COURTHOUSE</b>				
Head Custodian	\$27.30	Hour	1	Non-exempt
Justice Center Head Maintenance	\$32.76	Hour	1	Non-exempt

Justice Center Maintenance	\$22.88	Hour	1	Non-exempt
Full Time Custodian	\$18.01	Hour	1	Non-exempt
Part Time Jail Maintenance	\$20.80	Hour	2	Non-exempt
Part Time Hourly Custodian	\$15.60	Hour	1	Non-exempt
<b>JAIL</b>				
Jail Commander	\$23.03	Hour	1	Exempt Plus Overtime
Jail Commander Overtime	\$34.54	Hour		Overtime
Assistant Jail Commander	\$22.34	Hour	2	Non-exempt
Assistant Jail Commander OT	\$33.51	Hour		
Matron	\$26.72	Hour	1	Non-exempt
Matron Overtime	\$40.08	Hour		
Part Time Jailer	\$17.33	Hour		Non-exempt
Part Time Video Visitation Officer	\$17.33	Hour		Non-exempt
Full Time Video Visitation Officer	\$18.72	Hour	1	Non-exempt
Jail Shift Supervisors	\$20.69	Hour	9	Non-exempt
Jail Shift Supervisors Overtime	\$31.03	Hour		
Jailer	\$20.53	Hour	35	Non-exempt
Jailer Overtime	\$30.79	Hour		
Jail ICE Shift Supervisor	\$20.69	Hour	3	Non-exempt
Jail ICE Shift Supervisor Overtime	\$31.03	Hour		
ICE Driver	\$20.71	Hour		Non-exempt
<b>INFORMATION SERVICES</b>				
Coordinator	\$60.20	Hour	1	Exempt
Assistant Coordinator	\$43.78			
<b>REDEVELOPMENT COMMISSION</b>				
Board Member	\$60.00	perdiem	5	
Secretary-Auditor	\$80.00	perdiem	1	
<b>CIRCUIT COURT</b>				
Elected Official	\$5,000.00	Year	1	Exempt
Deputy Bailiff/Sub Court Reporter	\$20.01	Hour	1	Non-exempt
Deputy Court Reporter/Bailiff	\$22.65	Hour	1	Non-exempt

Court Reporter	\$24.77	Hour	1	Non-exempt
Part Time Clerical	\$15.60	Hour	1	Non-exempt
Casa Director	\$20.62	Hour	1	Non-exempt
Part Time Casa Staff Advocate	\$17.50	Hour	1	Non-exempt
Part Time Casa Marketing	\$17.50	Hour	1	Non-exempt
Part Time Casa Admin Assist	\$17.50	Hour	1	Non-exempt

**SUPERIOR COURT**

Elected Official	\$5,000.00	Year	1	Exempt
Deputy Bailiff/Sub Court Reporter	\$20.01	Hour	1	Non-exempt
Court Reporter	\$24.77	Hour	1	Non-exempt
Deputy Court Reporter/Bailiff	\$22.65	Hour	1	Non-exempt
Clerical	\$15.60	Hour	1	Non-exempt

**EMERGENCY MANAGEMENT**

Director	\$27.04	Hour	1	Exempt
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**HIGHWAY**

Part Time Secretary	\$28.50	Hour	1	Non-exempt
Office Manager	\$27.50	Hour	1	Non-exempt
Supervisor	\$32.50	Hour	1	Exempt
Assistant Supervisor	\$27.50	Hour	1	Non-exempt
Assistant Supervisor Overtime	\$41.25	Hour		
Mechanic	\$29.81	Hour	1	Non-exempt
Mechanic Overtime	\$44.72	Hour		
Equipment Operator	\$25.00	Hour	17	Non-exempt
Equipment Operator Overtime	\$37.50	Hour		
Equipment Operator Non CDL	\$21.00	Hour	3	Non-exempt
Equipment Operator Non CDL Overtime	\$22.05	Hour		
Part Time Highway	\$20.00	Hour		Non-exempt
Part Time Overtime	\$30.00	Hour		

**STATEWIDE 911**

Chief Dispatcher/Coordinator	\$24.21	Hour	1	Non-exempt
Chief Dispatcher/Coordinator Overtime	\$36.32	Hour		
Assistant Supervisor Dispatcher	\$22.21	Hour	1	Non-exempt
Asst Super Dispatcher Overtime	\$33.32	Hour		
Night Time Supervisor	\$22.21	Hour	2	Non-exempt
Night Time Supervisor Overtime	\$33.32	Hour		
Dispatcher	\$22.02	Hour	11	Non-exempt
Dispatcher Overtime	\$33.03	Hour		
Part Time Dispatcher	\$17.33	Hour		
<b>HEALTH</b>				
Registrar/Administrative Assistant	\$20.47	Hour	1	Non-exempt
Public Health Nurse Supervisor/Administrator	\$25.48	Hour	1	Exempt
Environmental Health Specialist/Sanitarian	\$24.55	Hour	1	Non-exempt
Health Officer	\$24,660.00	Year	1	Exempt
Board Members	\$75.00	Per diem	7	
<b>LHD TRUST ACCOUNT</b>				
Public Health Nurse Supervisor/Administrator	\$1,500.00	Hour	1	Exempt
Registrar/Administrative Assistant	\$1,500.00	Hour	1	Non-exempt
<b>LOCAL PUBLIC HEALTH SERVICES</b>				
Registrar/Administrative Assistant	\$12,000.00	Year	1	Non-exempt
Public Health Nurse Supervisor/Administrator	\$20,000.00	Year	1	Exempt
Environmental Health Specialist/Sanitarian	\$24.55	Year	1	Non-exempt
Community Health Educator	\$35.00	Hour	1	Non-exempt
Health Department Assistant/Inspector	\$21.98	Hour	1	Non-exempt
Emergency Preparedness Coordinator/Nurse	\$27.47	Hour		Non-exempt
<b>JUVENILE PROBATION USER FEES</b>				
Juvenile Probation Officer	\$8,000.00	Year	1	Non-exempt

**ADULT PROBATION USER FEES**

Chief Probation Officer	\$29,726.00	Year	1	Non-exempt
Clerical	\$15.60	Hour	1	Non-exempt

**ADULT PROBATION ADMIN FEES**

Deputy Probation Officer	\$15,000.00	Year	1	Non-exempt
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**PROSECUTOR IV-D INCENTIVE**

Administrator	\$1,417.00	Year	1	Exempt
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**TITLE IV-D INCENTIVE**

Administrator	\$1,417.00	Year	1	Exempt
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**PRE TRIAL DIVERSION**

Clerical	\$19.05	Hour	1	Non-exempt
Deputy Prosecutor	\$23,974.00	Year	1	Exempt

**PROSECUTOR DEFERRAL**

Investigator	\$5,000.00	Year	1	Non-exempt
Intern	\$5,000.00	Year	1	Non-exempt

**LOIT PUBLIC SAFETY**

Chief Deputy	\$31.88	Hour	1	Exempt Plus
Deputy	\$26.72	Hour	10	Non-exempt
Deputy Sergeant	\$27.75	Hour	2	Non-Exempt
Detective Sergeant	\$27.75	Hour	1	Non-exempt
Detective Lieutenant	\$29.64	Hour	1	Non-exempt
Patrol Lieutenant	\$29.64	Hour	1	Non-exempt
Merit Board	\$55.00	perdiem	5	Non-exempt

**REASSESSMENT**

Assessment Tech I	\$20.23	Hour	1	Exempt
Assessment Tech	\$19.76	Hour	2	Non-exempt
Clerical	\$15.60	Hour	1	Non-exempt

Mobile Home Assessor	\$900.00	Year
PTABOA	\$97.84	per diem

**RECORDERS PERPETUATION**

First Deputy	\$22.44	Hour	1	Exempt
Clerical	\$15.60	Hour	1	Non-exempt

**CLERKS PERPETUATION**

Scanner Clerk	\$23.00	Hour	1	Non-exempt
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**WIC**

Clinic Assistant	\$17.47	Hour	1	Non-exempt
CPA	\$29.40	Hour	1	Non-exempt
PT CPA	\$29.40	Hour	1	Non-exempt
Dietician	\$34.86	Hour	1	Exempt

**COMMUNITY CORRECTIONS**

Executive Director	\$34.00	Hour	1	Exempt
Home Detention Officer	\$23.00	Hour	1	Non-exempt
Home Detention Officer/Case Mgr/Facilitator	\$21.50	Hour	1	Non-exempt
Comm Serv Coord/Case Manager	\$21.50	Hour	1	Non-exempt
Comm Ser Coord/Surveillance	\$21.50	Hour	1	Non-exempt
Work Crew Supervisor	\$14.23	Hour	1	Non-exempt

Effective January 1<sup>st</sup>, 2025. Presented to the Clay County Council this 2<sup>nd</sup> day of December, 2024. Approved by the following aye and nay vote

Approved by the following aye and nay vote.

AYE	NAY
<u>Larry Moss /s/</u>	_____
<u>Pat Heffner /s/</u>	_____
<u>Jason Thomas /s/</u>	_____
<u>Jackie Mitchell /s/</u>	_____

John Nicoson /s/

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Dave Amerman /s/

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Jason Britton /s/

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Members of the Clay County Council

ATTEST: Patricia A Foxx /s/  
Patricia A Foxx, Clay County Auditor

Patti Foxx, Auditor, presented Ordinance 2024-22 for the 2025 Salaries that were approved at the Budget meeting. The raise for the 2025 was 4% with those exceptions in the Salary ordinance.

Motion to suspend the rules of Ordinance 2024-22 as presented was made by Dave Amerman and seconded by Pat Heffner. Motion carried 7-0.

Motion to approve Ordinance 2024-22 as presented was made by Jason Britton and seconded by Jason Thomas. Motion carried 7-0.

**IN THE MATTER OF PUBLIC COMMENTS**

Larry Moss presented John Nicoson and Pat Heffner with a plaque for 12 years of service. He also presented Dave Amerman with a plaque for 8 years of service. Congratulations to all and thank you for your services.

**IN THE MATTER OF ADJOURNMENT**

There being no further business, Dave Amerman made a motion to adjourn, seconded by Pat Heffner and John Nicoson. Motion carried 7-0.

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Members of the Clay County Council

Attest:

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Patricia A Foxx, Clay County Auditor